

AUTOMOBILE ASSOCIATION OF THE NORTHERN TERRITORY



POSITION DESCRIPTION

Position Title:	Chief Executive Officer
Location:	Darwin, Northern Territory
Reports to:	AANT Council
Contract:	3 Years
Salary Package:	\$160,000 - \$190,000 (negotiable range)

Overall Objectives

- Provide AANT with executive management delivering strong corporate governance, financial management, retail innovation and team leadership to deliver on the goals set by the strategic plan
- Deliver membership value, retention and growth for the AANT
- Maximise profitability from the diverse range of premium commercial services including: Road Side Service, Petrol Discounts, Home, Contents and Travel Insurance, Battery Sales, Travel, Tourism and services for Northern Territory residents.
- Amplify the awareness, relevance and integrity of the AANT brand by representing the Automobile Association in productive engagement with industry, government, sponsors, media and interstate motoring groups
- Foster and assist with the development of motoring policies

Specific Responsibilities

The CEO will be responsible to the management committee of AANT and required to provide senior executive leadership to AANT and its staff through:

- Delivering the AANT strategic plan for the benefit of members and Territory residents
- Develop and implement annual business plans with the team
- Delivering membership value, retention and growth for the AANT
- Ensuring a commercial and collaborative approach to all AANT business activities and operations
- Implementing an exceptional level of corporate governance
- Develop and maintain policy and process relative to financial management for approval by the Council and regularly review procedures for compliance and profitability
- Strengthening the brand awareness and integrity of AANT through intelligent public relations activity
- Managing a busy and diverse team which includes staff and contractors
- Driving a strong customer service focus to all AANT business activities and operations
- Informing and engaging managing the relationship with the elected Council through effective corporate governance arrangements
- Managing the public, private and not for profit sector key stakeholders of the AANT
- Conducting high level and effective advocacy on behalf of the members
- Motoring and roads policy development

Essential Qualifications and Experience

The successful candidate will need to demonstrate highly developed knowledge, skills and experience in the following essential criteria:

- Senior executive leadership reporting to Boards/Committees of Management
- Development and implementation of strong governance principals and process
- Development and implementation of strategic planning including collating market insights and establishing measurable key performance indicators.
- Strong private sector / Not for Profit Financial Management experience
- Energetic leadership of a commercially focused and motivated team of employees and contractors
- Change management experience
- Advanced stakeholder and contract management experience
- Implementation of digital marketing and point of sale initiatives
- Business, product and service innovation focused on improving profitability and customer service
- Implementing organisation development and operational systems improvements
- Empathy with the ethos of a membership association

Desirable Qualifications:

- Tertiary Qualification in Business Management
- Qualifications or proven experience in Corporate Governance and financial management
- Experience in Insurance, Tourism or Road Services related Industry is desirable but not essential

Key Personnel Attributes:

- Highly motivated for self and team
- Well presented, articulate with a professional manner
- Able to work under pressure and meet deadlines and competing priorities
- Strategic thinker, detailed planner
- Disciplined approach to building systems and teams

If you are ready to demonstrate your skills and leadership in an exciting, dynamic environment submit your application delivered or posted for the attention of:

Ms Suzanne Morgan
C/- AANT
GPO Box 2584 Darwin NT 0801

Or submit by email to info@ aant.com.au By **Saturday August 26, 2017.**